



MSA Boosters GENERAL Meeting Minutes Tuesday, May 7, 2024 at 6pm Innovation Center and Zoom

Attendees: Swati Ghorpade, Sara Uribe, Jackie Bartoletti, Chris Brandt, Susan Lindberg

- Swati called the meeting to order at 6:06pm and confirmed this is the last general meeting of the '23-'24 school year.
- Sara gave the Treasurer's report covering funds received from grants, gifts, donations and tax credits across all programs.
 - Total bank balance as of May 1, 2024: \$52,339.
 - Individual program account totals as of May 1:
 - FRC: \$35,738
 - VEX: \$429
 - MSA General: \$12,806
 - Cyber Patriot: \$3,275
 - SIS: \$89
 - Notable total donations received during the '23-'24 academic year:
 - FRC: \$38,100
 - MSA General: \$6,142
- Mr. Brandt and Mrs. Lindberg discussed the 3D printer distribution program:
 - The team is close to completing the distribution of ~13 donated 3D printers to local elementary schools, along with training to the appropriate teachers.
 - Lee Herberg (current Freshman student) will manage requests to help fix the printers, as needed, with Mr. Brandt's support.
 - **ACTION:** Mr. Brandt will record a video of how to use the printers and deliver it to the MSA Booster Board to:
 - add to the Website
 - help promote the MSA program
 - direct 3D printer recipients to, in order to support onboarding
- MSA "Academy Awards" on May 15 was discussed by the group.
 - **ACTION:** Sara will order and bring three sheet cakes.
 - **ACTION:** Alex will send a call for volunteers and donations; distributed May 8.
 - Include request for donated water bottles and forks, and help with serving cake and stacking tables and chairs after the ceremony.
 - Event commences at 6pm and is expected to wrap at 6:45pm.
 - Mr. Brandt will manage the event set up the morning of the event.

- Cyber Patriots summer program currently has one instructor for the two week program.
 - **ACTION:** Ms. Lindberg will try to identify one more instructor.
 - It was suggested that the organizations that donate funds for this program receive an accounting for how the funds were used to further the relationship and demonstrate appreciation.

- The team discussed the AZ Tax Credit program and draft memo.
 - We confirmed directing donations to the MSA program in general and when to specify a student vs. general donations.
 - **ACTION:** Jackie updated [the letter](#) and will share a pdf and Word version with Ms. Lindberg and Mr. Brandt in the coming week, for distribution at the start of the next school year.
 - **ACTION:** The Booster Board will confirm how it will support distribution of the memo and/or market the program as well.

- Ms. Lindberg confirmed that SRP confirmed receiving our grant request. We are unsure when recipients will be notified.

- **ACTION:** Swati will call a Booster Board meeting to discuss goals, plans and Board positions for the next school year.

Meeting adjourned at 6:55pm

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